

TRAVEL EXPENSE CLAIM

See Instructions and \*Privacy

ELECTRONIC STD. 262 (REV. 04/95)

Statement On Reverse Side

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CLAIMANT'S NAME Matthew R. Bettenhausen		SSAN OR EMPLOYEE NUMBER*		DEPARTMENT California Emergency Management Agency	
POSITION Acting Secretary		CB/ID NUMBER E99	DIVISION OR BUREAU Executive		INDEX NUMBER
RESIDENCE*		HEADQUARTERS ADDRESS 3650 Schriever Ave.			TELEPHONE NUMBER 916-324-8908
CITY CA		ZIP CODE 95655	CITY Mather		STATE CA

(1) MONTH/YEAR June 2009		(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEAL		O.T., L.T. N/C, R.E.L.O. OR DINNER	(6) INCIDENTALS	(7) TRANSPORTATION				(8) BUSINESS EXPENSE	(9) TOTAL EXPENSE FOR DAY	
(2) DATE	TIME			BREAK-FAST	LUNCH			(A) COST OF TRANS.	(B) TYPE USED	(C) CAREFARE TOLLS PARKING	(D) PRIVATE CAR USE			
											MILES			AMOUNT
1-Jun	6:15	Sacramento to Burbank			\$ 10.00	\$ 18.00						\$ 28.00		
1-Jun		Burbank to San Diego	\$ 123.98						\$ 22.00			\$ 145.98		
2-Jun		San Diego to Long Beach	\$ 126.63	\$ 6.00	\$ 10.00	\$ 18.00	\$ 6.00		\$ 20.50			\$ 187.13		
3-Jun	11:45	Long Beach to Sacramento		\$ 6.00			\$ 6.00	\$ 28.64	27.00 <del>45.00</del>			67.64 <del>85.64</del>		
4-Jun	14:30- 19:30	Sac to San Jose and return				\$ 18.00			\$ 11.00			\$ 29.00		
11-Jun	12:00	Sacramento to San Francisco	\$ 136.40			\$ 18.00			\$ 32.00		\$ 9.95	\$ 196.35		
12-Jun	16:00	San Francisco to Sacramento		\$ 6.00	\$ 10.00							\$ 16.00		
19-Jun	12:30 - 21:00	Phoenix to L.A. to Sacramento			<del>\$ 40.00</del>	\$ 18.00		\$ 8.66				26.66 <del>36.66</del>		
22-Jun	8:00- 20:45	Sac to San Fran and return				\$ 18.00			\$ 16.00			\$ 34.00		
24-Jun		Sacramento							\$ 2.25			\$ 2.25		
25-Jun		Sacramento							\$ 2.50			\$ 2.50		
29-Jun	17:00	Sacramento to Monterey	\$ 138.65			\$ 18.00						\$ 156.65		
30-Jun		Monterey	\$ 138.65	\$ 6.00	\$ 10.00	\$ 18.00	\$ 6.00					\$ 178.65		
<del>1-Jul</del>	<del>17:00</del>	<del>Monterey to Sacramento</del>		<del>\$ 6.00</del>	<del>\$ 10.00</del>		<del>\$ 6.00</del>					<del>\$ 22.00</del>		
10) SUBTOTALS			\$ 664.31	24.00 <del>\$ 30.00</del>	50.00 <del>\$ 60.00</del>	\$ 144.00	18.00 <del>\$ 24.00</del>	\$ 37.30	133.25 <del>\$ 151.25</del>		\$ 9.95	1070.87 <del>1092.87</del> \$ 4,420.81		
COLUMN CODE (ACCTG. USE ONLY)														

CLAIM TOTAL		(12) NORMAL WORK HOURS 9:00 - 6:00
(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attached receipts/voucher when required)		(13) PRIVATE VEHICLE LICENSE NUMBER
1/1: Host Southern Senior Leadership Summit; 6/2: Speak at ISCe Conference, 6/2: Keynote speaker for Conference		(14) MILEAGE RATE CLAIMED 48.5¢/Mile
Board of Canada Study Tour on Supply Chain and Port Security, 6/4: Attend CA Police Chief's quarterly meeting.		AGENCY ACCOUNTING OFFICE USE ONLY
3/11: Meeting with US DHS Secretary Napolitano. 6/12: Host Coastal Senior Leadership Summit. 6/19: Attend		PAID BY REVOLVING FUND CHECK NUMBER
L.A. Mayor's office event and LA fire inspections LA County alert system. 6/22: National Conf. on Volunteering.		
6/24: Meeting & lunch with G.O. and MX Consul Generals, meter parking. 6/25: Speak at Fire Chief Dargan retirement event, meter parking. 6/30 Speak at OGMA Workshop - Exploring the Policy and Strategy Implications of Web 2.0 on Homeland Security		
5) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California.		
a privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify the cost of operating the vehicle was equal to or greater than the rate aimed, and that I have met the requirements of CAM Section 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.		
DATE	(16) SIGNATURE OF OFFICER	DATE
		1/5/10
7) SIGNATURE AND TITLE		DATE